



P3O[®] Portfolio, Programme and Project Offices Practitioner Certification 4 days

About this course

P3O is now the established approach in supporting senior management decision making through the portfolio, its programmes, projects and business as usual. It enables individuals and organisations to establish, develop and maintain appropriate support structures that will assist senior management decision making; identify and realise outcomes and benefits via programmes and projects; deliver programmes and projects within time, cost, quality and other constraints.

Who is it for

If you have some experience of participating in strategic planning or working at programme or project management level (typically between three and twelve months) then this P3O course is for you.

If you have been tasked to set up, re-establish or maintain a portfolio, programme or project management office then this course will prove invaluable.

Benefits

By the end of this course you will have gained a thorough grounding in P3O, including all the principles, processes, models, tools and techniques, and how all these elements work together. Back in the workplace, you will be able to use P3O in practice by establishing the right P3O model and support structure according to the needs of their organisation.

You will also be able to:

- Ensure consistent delivery of projects and programmes and meet business objectives through effect use of resources.
- Develop capability, capacity and risk models to suit the organizational maturity culture.
- Help identify potential opportunities to be realized, exploited or enhanced as part of risk analysis.
- Ensure that the strategies and performance requirements of your organization are realized via projects, programmes and operational business units.
- Improve organizational accountability, decision making, transparency and visibility.

At the end of the course you will be able to sit both the P3O Foundation and Practitioner examinations.

Features

The course has been very much designed with the delegate in mind. Using best practice Accelerated Learning techniques and high quality course materials. The course is constructed to help delegates navigate their way through a complex and extensive method in a way that appeals to all learning styles. The course is delivered in an integrated manner so that delegates are working with Practitioner-level material from day one.

All Pearce Mayfield course Facilitators are fully trained to help delegates maximise their learning experience; they are knowledgeable and experienced strategic, programme and project managers; and they are fully approved by the accrediting body, the APM Group.

Testimonials

"I found our trainer excellent, he took us throughout the course in an excellent well thought out manner". Delegate

"The training quality was great. Patrick was great at explaining how theory works in practice."
Selma Selman

"The pace of the course was excellent and the materials were easy to follow. I particularly liked the mind maps." Mark Moulton

“The training material was high quality and fully appropriate. The trainer had / has real world appropriate experience and also had a passion for training.” Steve Haighway

“The approach and pace of the course was just right. Being able to ask questions and take part in discussions throughout helped me apply the learning to my day job as well as clarify any confusion when it appeared. The location and facilities of Eynsham Hall were excellent compared with other residential courses.” Katie Read

Pre-event preparation

The course has been designed using blended learning techniques that take you through our own acclaimed pre-course material before attending the four-day classroom event. This is an essential element to the course, and one that all delegates find invaluable

What is included

All our materials are graphically designed using Richard E Mayer’s proven principles for multimedia learning.

We have developed, revised and adjusted this material over a number of years in response to participant and trainer observations.

Materials included in your registration are:

- Refreshments and lunch during the course
- Stationery (foolscap pad, highlighters, pop tabs, pens & pencils)
- Folder containing the course’s work and references
- Exams
- Certificate
- Manual P30
- Pre-course workbook that the delegate must work through before the start of the course.
- Joining instructions, venue map and directions, syllabus and exam candidate guidance.
- For non-residential lunch and refreshments are included.
- For residential bed & breakfast, lunch, dinner and refreshments are included.

Examinations

The purpose of the practitioner level is to confirm that you have sufficient knowledge and understanding of the P3O guidance to design, implement, manage or work in any component office within a P3O model.

Exam Format

- Objective testing
- 4 questions of 20 marks each - 80 marks in total
- 150 minutes
- 50% pass mark - 40 out of 80
- Open book - (only the P3O Guide is allowed)

What do I do next?

Book online now, or if your organisation is a member of our Platinum Club, contact them now to reserve your place on this premier training experience. We strictly limit the number of delegates to ensure the best quality course experience. This can also be delivered as an in-house course on a client's own site, exclusively for their own team. Call us free on [01235 227252](tel:01235227252) or email info@pearcemayfield.com.

Terms and conditions

<http://www.pearcemayfield.com/terms-conditions/>

[Register now](#)

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